



**CAMTC Board of Directors Meeting**  
February 15, 2012  
Radisson Hotel at Los Angeles Airport  
6225 W. Century Blvd.  
Los Angeles, CA

**OPEN SESSION MINUTES**

**In attendance**

*Directors:* Bob Benson, Michael Callagy, Judi Calvert, Nayada Dhanaphatana, Mark Dixon, Ben Drillings, Guy Fuson, Keith Grant, Elna Leonardo, Michael Marylander, Paul Schwinghamer, Michael Sheps, Joe Bob Smith, Deb Tuck, Dixie Wall. The following individuals were seated as directors during the meeting (see items 2, 4 and 5 below): Christian Pezza, Jean Robinson, Roberta Rolnick

*Directors Absent:* William Armour, Michael Schroeder

*Staff:* Ahmos Netanel, CEO; Sheryl LaFlamme, Operations Manager; Beverly May, Director of Governmental Affairs

*General Counsel:* Jill England

*Guests:* Dave Terpening, Mary O'Reilly, Bernadette Murray, William Jones, Billie Shea, Jeanette Chervony, Cris Gaiennie, Michelle Schaubek, Marcy Schaubek, Kerry Lorimer

**1. Call to Order**

Chairperson Dixie Wall called the meeting to order at 9:45am. Chairperson Wall reminded the board about the rules of debate.

**2. Introduction of Mr. Christian Pezza to Board**

Ms. Calvert introduced Christian Pezza to the Board as Hands on Trade Associations new appointee. Mr. Pezza is the President of Shiatsu School of California and Tao Healing Arts Center in Santa Monica.

**3. Review and approval of representations made by appointing entities' qualifications**

Mr. Netanel stated that according to the unapproved draft minutes of December 7, 2011, the Board adopted the motion that stated an entity's ability to appoint a member to the Board is subject to specific qualifications. On January 5, 2012, the CEO sent letters to all entities who appointed directors in February 2009. Mr. Netanel asked the Board to review the letters from the entities that needed to respond to determine if the representations made are satisfactory.

Motion (1): Fuson/Callagy – Move to accept letters from ABMP, AMTA-CA, CAMSA, CAPPs and APSCU as qualified.

Benson made a friendly amendment to have APSCU provide list or open up records.

Fuson/Callagy accept friendly

**Motion Passes 15-0, 1 abstain (Wall)**

#### **4. Seating of new appointees and update regarding current appointees exceeding three years terms**

Mr. Netanel stated the following entities appointed the following directors:

- ABMP – Bob Benson and Jean Robinson
- AMTA-CA – Mark Dixon and Deborah Tuck
- CAMSA – Dr. Ben Drillings
- CAPPs – Joe Bob Smith
- APSCU – Dr. Paul Schwinghamer
- CSAC – Guy Fuson

#### **5. Board appointment of Ms. Roberta Rolnick as a Board appointed director**

Motion (2): Dixon/Calvert – Nominate Ms. Roberta Rolnick as appointee for the remaining Board position, which is a three year term.

**Motion Passes 13 - 3, 2 abstain (Wall and Smith)**

#### **6. Board members' terms and possible staggering options**

Motion (3): Benson/Grant - Benson/Grant – Move to direct chairperson to examine term expiration dates for current Board members, to solicit voluntary agreements from some Board members to reduce their current respective terms from three years to either two years or one year as a one-time transitional adjustment and to align all entity terms to February.

**Motion Fails 6 – 8**

#### **7. Approval of minutes for December 7, 2011 and January 11, 2012 meetings**

December 7, 2011 Corrections

Mr. Callagy stated Item 7 should state **was** acrimonious instead of **is** acrimonious.  
Ms. Rolnick stated item 3 should state **and** Elna instead of **ad** Elna.  
Mr. Benson stated to strike item 10, # 6 – (Rational to # 5).  
Ms. Rolnick stated item 10, # 3 should state **but** not limited instead of **by** not limited.  
Ms. Rolnick stated item 16 to use **Rolnick** instead of **Roberta**.  
Ms. Rolnick stated to insert colon on adjournment time.  
Mr. Pezza stated item 10, #5 should insert “previously” before approved and “by” before BPPVE.

Motion (4): Benson/Dixon – Move to approve 12/7/2011 minutes as corrected.

**Motion Passes 13 - 0, 2 abstain (Wall, Marylander), 1 not present for vote (Sheps)**

#### January 11, 2012 Corrections

Mr. Pezza stated Item 2, # 15 should insert “previously” before approved. And “by” before BPPVE.

Ms. Tuck stated item 6 after Drillings should be **abstain** instead of **Alstain**.

Motion (5): Dixon/Tuck – Move to approve 1/11/2012 minutes as corrected.

**Motion Passes 14 - 0, 2 abstain (Wall, Pezza)**

#### **8. CEO Report**

Mr. Netanel stated by the end of February 2012, CAMTC is expected to exceed 30,000 certifications and by the end of March, initial applications are expected to exceed 40,000. Mr. Netanel also stated that while CAMTC is still facing various internal and external challenges, the overall organization is functioning well with the main focus of CAMTC on improving applicants’ and certificate holders’ overall experience.

Mr. Netanel recommends the Board approve the corrected 2012 budget.

Motion (6): Rolnick/Dixon – Move to accept corrected 2012 budget.

**Motion Passes 15 - 0, 1 abstain (Wall)**

#### **9. Treasurer’s Report – contingent on auditors’ review of 2011 financial statements**

Mr. Marylander stated that 38,996 new applications have been received for the period of July 27, 2009 through February 4, 2012. Mr. Marylander also stated as recertifications become more important to CAMTC, the procedures for contacting certificate holders should be carefully reviewed.

**10. Audit Committee – Requirements, Chair’s appointment and population**

Motion (7): Benson/Dixon – Move to ask Ms. Leonardo to Chair audit committee and Mr. Fuson as second member of committee.

Ms. Leonardo accepts

Mr. Fuson accepts

**Motion Passes 15 - 0, 1 abstain (Wall)**

**11. Closed session with CAMTC legal counsel pursuant to CA Government Code Section 11126(e) at 12:05pm and returned to open session at 12:35pm.**

**12. Resource Planning Task Force**

Motion (8): Benson/Robinson – Move the Board to create a resource planning committee to examine likely CAMTC scope and responsibilities for the next three years, develop recommendations as to organizational structure and staff location, and bring those recommendations to the Board of Directors for its consideration. The committee to exist of three directors with Michael Schroeder as Chair.

**Motion Fails 3-12, 2 abstain (Wall, Marylander)**

**13. Annual Elections of officers**

Motion (9): Dixon/Rolnick – Move to nominate Ms. Wall for Chair.

Wall Accepts

**MOTION PASSES 16-0**

Motion (10): Rolnick/Tuck – Move to nominate Mr. Dixon for Vice Chair.

Dixon accepts

**MOTION PASSES 16-0**

Motion (11): Benson/Dixon – Move to nominate Mr. Marylander as Treasurer.

Marylander accepts

**MOTION PASSES 16-0**

Motion (12): Tuck/Smith – Move to nominate Ms. Rolnick as Secretary.

Rolnick accepts

**MOTION PASSES 16-0**

**14. Reconsider and vote on exam approval for the MBLEx and NESL option**

Motion (13):Smith/Schwinghamer - - Move to disallow the NESL and MBLEx as CAMTC approved exams until CAMTC can legally attach education requirements to them through clean-up legislation or sunset review.

## ROLL CALL VOTE

Armour – Not Present for Vote  
Benson – No  
Callagy – Yes  
Calvert – Yes  
Dhanaphatana – Yes  
Dixon – Abstain  
Drillings – No  
Fuson – Yes  
Grant – No  
Leonardo – Yes  
Marylander – Abstain  
Pezza – Yes  
Robinson – No  
Rolnick - No  
Schroeder – Not Present for Vote  
Schwinghamer - Yes  
Sheps – Not Present for Vote  
Smith – Yes  
Tuck – Abstain  
Wall - Abstain

**MOTION PASSES: 8-5, 4 abstain**

### **15. Director of Governmental Affairs and Special Projects Report**

Ms. May informed the Board that complaints are now being directed to and processed by the Professional Standards Division. PSD will also handle cease and desist letters for non-certified individuals who use “certified” or “licensed”.

### **16. Increase public transparency and stakeholders input**

Motion (14): Dixon/Robinson – Move to assist individuals and organizations in determining whether they want to provide input on agenda items the Board instructs staff:

- 1) Regarding policy changes, to disseminate information beyond what is described on the agenda, whenever possible.
- 2) To develop a mechanism to help facilitate public input to the Board.

**MOTION PASSES 16-0, 1 abstain (Wall)**

### **17. Hearing filing fees policy – impact on PSD workload update**

Mr. Netanel gave an overview of the Hearing Filing Fee implementation and progress.

**18. IT: Discussion regarding IT Board responsibility and input**

Motion (15): Schwinghamer/Dixon – Move to form a IT committee, composed of two Board members, with Mr. Schwinghamer as Chair and Pezza as second member of committee.

**MOTION PASSES 16-0, 1 abstain (Wall)**

**19. Adjournment**

Chairperson Wall adjourned the meeting at 4:20pm

Minutes Approved: June 20, 2012

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Roberta Rolnick, Secretary