



**CALIFORNIA**  
MASSAGE THERAPY COUNCIL

One Capitol Mall, Suite 320 | Sacramento, CA 95814

tel 916.669.5336 fax 916.444.7462 www.camtc.org

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**Notice and Agenda**

**Board of Directors Meeting**  
**Tuesday, March 15, 2011**  
**Radisson Hotel at LAX**  
**6225 W. Century Blvd.**  
**Los Angeles, CA 90045**  
**9:30 am**

1. Call to order / Roll Call
2. Possible seating of new Board members
3. Chairman report
  - a. rules of debate
  - b. farewell message
  - c. future elections
  - d. meetings and communication efficiency
4. Approval of minutes
5. Election of Officers
6. Treasurers Report –
  - a. Review of balance sheet and income statement
  - b. Comparison of income statement with budget
  - c. Trend in new applications
7. Closed session with CAMTC legal counsel pursuant to Gov Code Section 11126(e)

8. Policy on Executive Staff reviews and compensation – appoint review committee

9. Re-assessing committees

10. CEO Report

- a. Marketing update
- b. Responsiveness to local issues
- c. Fiscal planning and budget
- d. Auditors report
- e. Local government issues
- f. Relationship with other organizations
- g. Schools issues
- h. Operational issues
- i. IT update
- j. Management requirements
- k. Legislative update
- l. Board and executive management composition
- m. FSMTB/ database project
- n. General outreach
- o. Strategy
- p. Legal update

11. Director of PSD Report- local law enforcement cooperation

12. 2011 Priorities and reconciliation with Budget

13. Fee increase

14. Requests for expedited processing of applications – length of time to process “clean, completed” applications

15. Definition of massage

16. COO Report

- a. CCMP compliance statistics
- b. IT Report
- c. Upgrade requests/processing
- d. Recertification status
- e. Portal D modification
- f. BPPE
- g. PSD: staff update and proposed denial update
- h. 990 tax form

17. Initial applications online

18. Personnel issues
19. Closed Session regarding the appointment, employment, evaluation of performance, or dismissal of an employee pursuant to Government Code Section 11126(a)
20. Return from closed session and announce any action taken during Item 17
21. Reducing waiting period for re-applications
22. Paperless processing
23. Outreach committee
24. Public comment
25. Seating new Board member
26. Installation of officers
27. Issues and scheduling for future meetings
28. Adjourn

*All agenda items are subject to discussion and possible action.*

*Requests for more information, or to make a request regarding a disability-related modification or accommodations for the meeting, please contact Paul Simmons at (916) 669-5336 or One Capitol Mall, Suite 320 Sacramento CA 95814 or via email at [camtc@amgroup.us](mailto:camtc@amgroup.us).*

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