



CAMTC Schools Advisory Committee Meeting

September 5, 2017

Portofino Hotel and Marina
260 Portofino Way
Redondo Beach, CA. 90045
Meeting room: Newport

OPEN SESSION MINUTES

Committee Members Present: *Allison Budlong; Jeff Forman; Keith Eric Grant; Katie Mickey; Jan Noble; Deborah Reuss*

Committee Members Absent: *Selena Lee*

Staff: *Alison Siegel, Special Counsel; Beverly May, Director of Governmental Affairs; Joe Bob Smith, Director of ESD; Roberta Rolnick, Outreach Director*

Guests: *Eloise Albrecht (Hands on Healing) with Patty Flanagan; Janet Lee (University of Western California); Laura Embleton (ABMP); David Ross (World School); Bernadette Murray*

1. Call to Order

Chairman Forman called the meeting to order at 12:52 pm and established a quorum.

2. Approval of Minutes from June 7, 2017

MOTION 09052017:1 Budlong/Noble – Move to approve the June 8, 2017 minutes.

6-0 MOTION PASSES

ROLL CALL VOTE:

Allison Budlong - yes

Keith Eric Grant- yes

Katie Mickey -yes

Jan Noble - yes

Deborah Reuss - yes

Jeff Forman - yes

3. Director of ESD Report

Mr. Smith stated there are now 88 schools with CAMTC-approved programs – 91 total programs with 81 campuses. Discussion of timing for ESD online applications – the first 38 approved schools should apply for re-approval no later than January 1, 2018 in order to receive their re-approval prior to expiration.

MOTION 09052017:2 Budlong/Grant - Move to recommend to staff that all approved schools be notified 8 months prior to the expiration of the school's approval date and to make some version of the application available at that time.

6-0 MOTION PASSES

ROLL CALL VOTE:

Allison Budlong - yes

Keith Eric Grant- yes

Katie Mickey -yes

Jan Noble - yes

Deborah Reuss - yes

Jeff Forman - yes

MOTION 09052017:3 Mickey/Noble – Move to recommend that staff notify schools within 2 weeks after the Board meeting that 8 months before their approval ends, documents will be available to re-apply. To prevent a possible lapse of CAMTC school approval, CAMTC needs to receive an application for re-approval at least 6 months prior to the school's approval expiration date as stated in the letter of approval. While CAMTC may send a complimentary reminder, it is the school's responsibility to submit the application for re-approval in a timely manner.

6-0 MOTION PASSES

ROLL CALL VOTE:

Allison Budlong - yes

Keith Eric Grant- yes

Katie Mickey -yes

Jan Noble - yes

Deborah Reuss - yes

Jeff Forman - yes

4. Policies and Procedures for Approval of Schools – review of changes to be considered by CAMTC Board this week.

Motion 09052017:3 Grant/Budlong - Move that the \$3,000 fee be re-examined by the Board in light of the work of 2 years versus 4 years.

6-0 MOTION PASSES

ROLL CALL VOTE:

Allison Budlong - yes

Keith Eric Grant- yes

Katie Mickey -yes

Jan Noble - yes

Deborah Reuss - yes

Jeff Forman - yes

Motion 09052017:4 Mickey/Grant – Move to recommend to the board that the language in Section 4G(a) Advertising add “programs submitted for approval”.

6-0 MOTION PASSES

ROLL CALL VOTE:

Allison Budlong - yes

Keith Eric Grant- yes

Katie Mickey -yes

Jan Noble - yes

Deborah Reuss – yes

Jeff Forman - yes

The following discussions ensued, though no further action was taken.

The request to have an exemption for schools teaching greater than 40 hour intensive courses was discussed but no action was taken.

MBLEx – Discussion of tiers versus job task analysis as means to create more appropriate exam for entry level. Katie discussed why she feels that the exam is inappropriate for entry level, including asking multiple questions in areas listed as low priority. Jeff asked Katie to present a written report to the school advisory committee on her concerns. Beverly will speak to the psychometrician at the FSMTB annual conference and see what documentation exists and how accessible she is for discussion with stakeholders such as schools.

Discussion regarding continuing education, including some discussion of pros and cons.

Continuation of Schools Advisory Committee – There is a meeting planned for November. No decision as to continuation after that.

Items for future meetings – none were suggested.

The Chair adjourned the meeting at 3:35 p.m.

Minutes Approved: November 1, 2017

Allison Budlong, Secretary